

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2388  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300  
Port Arthur, Texas

Date: January 17, 2023

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Albert Moses, Jr.  
Matthew Vincent  
James Gamble, Sr.

Phil Kelley, General Manager  
Glenn "Pete" Steele, Attorney

Visitors: Allen Sims, DD7  
Garrett Boudoin, DD7  
Dean Depew, DD7  
Brian McZeal, DD7  
Kim Carroll, Texan Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Vincent gave the invocation.

Minutes of Meeting No. 2387

The Minutes of Meeting No. 2387 was approved as read.

Consider Pay Request No. 5 to Rebel Contractors, Inc. for Improvements to Blocks Bayou Ditch, Phase 1

A recommendation letter to approve Pay Request No. 5 to Rebel Contractors, Inc. was received from Texan Engineering and Consulting, LLC for improvements to Blocks Bayou Ditch Phase 1 in the amount of One Hundred Forty-Four Thousand One Hundred Ninety-Three and 88/100 (\$144,193.88) Dollars. Mr. Garrett Boudoin stated this payment is for channel excavation, removal of existing concrete liner, installation of 6" concrete

liner, and the installation of structural rock backfill. Estimated completion June 2023. The Contractor has completed 42% of the work using 45% of the contract time. Commissioner Champagne moved to approve Pay Request No. 5 to Rebel Contractors, Inc. for improvements to Blocks Bayou Ditch Phase 1 in the amount of One Hundred Forty-Four Thousand One Hundred Ninety-Three and 88/100 (\$144,193.88) Dollars. Commissioner Gamble seconded the motion. The motion carried.

Consider Pay Request No. 6 to N & T Construction, Inc. for the New Administration Building Project

A recommendation letter to approve Pay Request No. 6 to N & T Construction, Inc. was received from Sigma Engineers for construction of the New Administration Building project in the amount of Two Hundred Ninety Thousand Eighty-Six and 30/100 (\$290,086.30) Dollars. Mr. Allen Sims stated that approximately 35% of the project is complete. In the upcoming weeks the brick, steel sheeting and plumbing will be installed, and wiring will be complete, and utilities connected. Commissioner Vincent moved to approve Pay Request No. 6 to N & T Construction, Inc. for Construction of the New Administration Building in the amount of Two Hundred Ninety Thousand Eighty-Six and 30/100 (\$290,086.30) Dollars. Commissioner Champagne seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard stated there is nothing significant to report. Mr. Sims stated that a meeting was held with the Gulf Coast Protection District. The District has received a little over 60 million dollars in funding from Senate Bill 500. The District will decide how it will utilize the funds next week. There has been positive movement regarding the contamination issue and the USACE policy. If the site is recognized as being a clean

and closed site by the TCEQ and the District abides by the closure plan, the USACE thinks that we can move forward. If so, that eliminates all but one contamination area that the District needs to address. Mr. Girouard stated that this could resolve problems with Valero, Motiva, Total and some KCS properties. Mr. Kelley stated that outside of the contamination issues, the USACE has been working on the fronting protection for the pump stations located along the ship channel by placing extra penetrations through the sea wall which would allow the District to add to existing pump stations in the future. The District was advised by the Freese and Nichols engineering firm, who was hired for the CDBG-MIT Grant Program to design the upgrade of the Shreveport Pump Station, that they were ordered to remove the extra sea wall penetrations from the plans by the USACE. Mr. Kelley stated that the District was not advised of the decision nor the reason, but he would find out and update the board.

#### Manager's Miscellaneous Reports

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ended December 31, 2022, and gave a collateral securities report as of December 31, 2022.

Mr. Kelley stated that one of the District's dump trucks caught fire and the cab was destroyed. There were no injuries. Although the District has received payment from the insurance company, the dump truck cannot be replaced at this time due to availability. The District has three dump trucks that are currently backordered.

Mr. Dean Depew stated that the repairs to the Alligator Annex are continuing. A rough alignment has been completed to begin the repairs. Two of the Lufkin Gears input shafts have been repaired, and the District is waiting on delivery of the remaining parts to

complete the repairs. The entire pump station should be back online by the end of February 2023. Mr. Sims stated that the cost to repair the pump station will exceed this year's budget on this line item; however, money will be moved from other budget line items that are in excess to cover the overage. Commissioner Gamble asked what caused the repair expenses to go over budget. Mr. Sims stated that there were multiple things that occurred that could have caused it. To name a few, the millwright employed by Weisinger associated with this project aligned the base of the engine and not the shaft of the engine, Caterpillar recommended that the PTO be changed to a pneumatic clutch method, and the rubber bushings utilized on the angle gear were seven years old but have a shelf life of five years. The District considered its options and is currently working with Weisinger to correct the issues. The millwright employed by Weisinger and assigned to this project is no longer employed with the company, and a third party has been hired to assist with and oversee the alignment. Commissioner Moses asked if this is a common occurrence when building new pump stations. Mr. Kelley stated that unforeseen things do happen occasionally, and this is not a unique occurrence, but with the way the units are being repaired should make a good product.

### Permits

EDHJ Investments' Groves RV Park – Proposed 12-Inch Pipe Entry into Crane Bayou Main. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. A permit fee of \$250.00 is required.

Commissioner Vincent moved to approve Mr. Boudoin's recommendation. Commissioner Moses seconded the motion. The motion carried.

EXECUTIVE SESSION – CONSIDER AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No executive session was held.

Checks & Purchase Orders  
Maintenance Fund

Ck. No. 21566 – Dannenbaum Engineering Corp.  
\$4,807.08 – Sabine Pass to Galveston Bay Project

Ck. No. 21567 – Ducks Dragline Service, Inc.  
\$5,480.00 – Equipment Rental – Hebert Road Project

Ck. No. 21568 – FMW, P.C.  
\$2,300.00 – Accounting Services

Ck. No. 21569 – Herc Rentals Corp.  
\$3,005.85 – Dump Truck Rental

Ck. No. 21570 – LJA Engineering, Inc.  
\$3,495.70 – Data collection System, Stormwater Management Plan & Rodair Gully HMGP

Ck. No. 21571 – LJA Survey, Inc.  
\$11,000.00 – Sabine Pass to Galveston Bay Project, As-Built Survey

Ck. No. 21572 – N & T Construction Co., Inc.  
\$290,086.30 – New Administration Building Project

Ck. No. 21573 – National Networks  
\$3,719.70 – February Monthly Computer Service

Ck. No. 21574 – Nerbert Frelow  
\$2,400.00 – Dump Truck Rental – New Administration Building Project

Ck. No. 21575 – Richard Beaumont  
\$139.00 – Health Insurance Payment

Ck. No. 21576 – Ritter Forest Products  
\$2,870.00 – Mat Rental – P.S. #3 Discharge Rehab Project

Ck. No. 21577 – Ron Lewis & Associates  
\$3,500.00 – Legislative Consulting Fee

Ck. No. 21578 – Sage Pump Services  
\$5,915.05 – Pump Rental – Hebert Road Project

Ck. No. 21579 – Sigma Engineers, Inc.  
\$2,184.00 – New Administration Building Project

Ck. No. 21580 – Sprint Waste Services, LP  
\$2,530.13 – Sanitation Equipment Rental, Holding Tanks & Rolloff Box Rental Various Pump Stations, New Administration Building and Hebert Road Projects

Ck. No. 21581 – Sunbelt Rentals  
\$5,280.61 – Equipment Rental – New Administration Building and Fab Shop Projects

Ck. No. 21582 – SWAT Construction  
\$8,646.00 – Trailer & Road Plate Rental

Ck. No. 21583 – United of Omaha  
\$1,174.59 – Health Insurance Payment

Ck. No. 21584 – Duck’s Dragline Service, Inc.  
\$13,130.00 – Equipment Rental – John’s Gully and P.S. #3 Rehab Discharge Pipe Support Projects

Maintenance Note Fund

Ck. No. 1074 – Rebel Contractors  
\$2,398.19 – Travel and Meeting Expense & Sabine Pass to Galveston Bay Project

Commissioner Champagne moved that the checks from the Maintenance Fund and Maintenance Note Fund be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Mr. Kelley stated decisions need to be made regarding who will be attending Golden Triangle Days, the TWCA Annual Convention and the National Waterways Conference so that travel arrangements can be made.

Commissioner Champagne asked what the District’s plans are regarding the 3033 Oak West property in Nederland. The recorded deed has been received via email. The property will be cleared.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:27 p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Moses seconded the motion. The motion carried.

  
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Richard Beaumont, Chairman

  
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Albert Moses, Jr., Secretary